

**CIL Governance Flow Chart – 1**  
**Preparation and Approval of the Arun Infrastructure Investment Plan 2022-2025**  
(Assuming Planning Policy Committee in Place)

CONSULTATION APRIL - SEPTEMBER

**Officers Prepare CIL Infrastructure Investment Plan (January-June 2021) and Invite Submissions for CIL Projects**

*Evidence gathering and liaison with service providers, local councils and internal departments. Cross boundary issues must be identified. Also finance/budgetary updates to forecast CIL.*

**Using prioritisation methodology** for infrastructure projects and take into account CIL income forecast against housing trajectory.

**CIL Officer and Member Liaison Meeting - (May 2021)**

**Informal meeting – to include ADC Officers, Chair of Planning Policy Committee, Planning Policy and Infrastructure Team Leader, WSCC and nominated WSCC member.**

Group's aims are to review infrastructure scoring results and first draft of CIL IIP, prepared using the prioritisation/spend methodology and:

- To discuss CIL trajectory
- Housing Trajectory
- Infrastructure Priorities based on Local Plan evidence and any new evidence available.
- Infrastructure Timescales
- Direction of Infrastructure Investment Plan to inform preparation
- Draw out issues arising from scoring e.g. equal scores, cumulative costs of projects exceeding budget.

**Planning Policy Committee – June 2021 - “For Information” Item added to Planning Policy Committee (PPC) Agenda**

- Update PPC on the IIP process, and emerging IIP priorities
- Update on outcomes from informal meetings and evidence gathering process,
- Update on Key Stakeholder Consultation process
- Provide date for the IIP to be reported to PPC (November 2021), requesting that the IIP is endorsed.

The Item will give members of PPC the opportunity to arrange a separate meeting with officers to discuss the matter, and feed into Key Stakeholder engagement (June – August).

**Consultation with Key Stakeholders (July 2021 – September 2021)**

**Send draft IIP based to key stakeholders for comment.**

- ADC Officers from all depts.
- West Sussex County Council, National Health Service – Clinical Commissioning Group, Environment Agency, Highways England, Natural England
- Neighbouring authorities – Chichester District Council, Worthing & Adur Councils, South Downs National Park Authority
- Town and Parish Councils to feed their IIPs in at this stage to identify possible partnership working and to prevent spending crossover

Make amendments where necessary.

**Second CIL Officer and Member Liaison Meeting (October 2021)**

**Submit IIP to Planning Policy Committee (PPC) – PPC will be asked to recommend to Full Council that the Arun Infrastructure Investment Plan for December 2022-December 2025 (October/November 2021)**

*The IIP sets CIL spending priorities for the next 3 years (2022- 2025). All projects listed in the IIP must be deliverable within the 3-year period covered by the IIP based on CIL income forecasts, and the most up to date project costs.*

*PPC may propose changes to the list. But changes to prioritisation of projects must be supported by the methodology and scoring approach which accompanies the IIP.*

**Full Council Approval - December 2021**  
**For further spending details, see flowchart 2**

ENDORSEMENT AND DECISION